

Form 1

Application for exemption for a child/young person enrolled in a state school or a child/young person not enrolled at any Queensland school

This form is to be used for a child/young person currently enrolled in a state school or for a child/young person not enrolled at any Queensland school.

Exemption requested (please tick whichever is appropriate)

- ☐ Exemption from *compulsory schooling* for up to one school year
- ☐ Exemption from *compulsory schooling* for one school year or more
- ☐ Exemption from *compulsory participation* phase for up to one school year
- ☐ Exemption from *compulsory participation* phase for one school year or more
- ☐ Exemption from *compulsory schooling* or *compulsory participation* phase for students not enrolled at any Queensland schools

FOR Exemptions up to one school year (12 months) for a child/young person enrolled in a state school

- Part A is to be **completed and signed by the parent**. All supporting material should be attached to the application for consideration.
- Part B is to be **completed and kept by the Principal** as a record of the decision making. Written notification of the decision regarding this application must be forwarded to the parent and/or young person.
- Part C is not required to be completed.

FOR Exemptions one school year or more (12 months or more) for a child/young person enrolled in a state school

- Part A is to be **completed and signed by the parent**. All supporting material should be attached to the application for consideration.
- Part B is to be **completed by the Principal**. Principal at the school will check all supporting material provided, keep a copy of the application and return completed application to applicant for **forwarding to the Regional Director** for consideration.
- Part C is to be **completed by the Regional Director** to record their decision. Written notification of the decision regarding this application must be forwarded to the parent and/or young person and copied to the school principal.

FOR a child/young person NOT enrolled in any Queensland school

- Part A is to be **completed and signed by the parent**. All supporting material should be attached to the application for consideration. The completed application should be forwarded to the regional office for consideration.
- Part B is not required to be completed.
- Part C is to be **completed by the Decision Maker** to record their decision. Written notification of the decision regarding this application must be forwarded to the parent and/or the young person.

Privacy Notice

The Department of Education, Training and Employment is collecting the information on Part A of this form to determine if a student is entitled to an exemption from compulsory schooling or an exemption from compulsory participation. This collection is authorised by s.186 and s.245 of the *Education (General Provisions) Act 2006*. Information from this form may also be disclosed to third parties as required or authorised by law.



Application for exemption *(Please type or print clearly)*

Part A - To be completed by the parent and young person

1. Name of student in full							
2. Date of birth							
4. Name of school							
5. Year level		<input type="checkbox"/> Compulsory schooling			<input type="checkbox"/> Compulsory participation		
6. Name of parents/carers							
7. Address							
8. Home phone				9. Mobile phone			
10. Period for which exemption is sought (insert dates)		From		To		<input type="checkbox"/> Up to 1 school year	<input type="checkbox"/> More than 1 year
11. Reasons for seeking exemption (please provide full details and attach documentary evidence to support this application e.g. statement from medical practitioner)							
Signature of parent				Date			
Signature of young person (if it is inappropriate for the parent to sign the consent)				Date			



Application for Exemption *(Please type or print clearly)*

Part B - To be completed by the principal

Student's academic history:	(Please detail academic progress and ability; attach recent report card if relevant)
Support offered by school:	(Please detail support offered through re-engagement activities, alterations to student's educational program considered, alternative education options, referrals to support programs, etc)
Queensland Studies Authority (QSA) Account: Where school or region is required to open student account with QSA prior to exemption being granted	<input type="checkbox"/> QSA Account Number has been opened <input type="checkbox"/> QSA Account will be opened for this student in the year prior to entering compulsory participation phase
Attachment/s – documentary evidence to support the above (please list):	

Additional comments supporting the application (where applicable):

Please outline why it is in the student's best interest to receive this exemption. (Further statements of support from **Guidance Officers** or other specialist personnel should be attached to this form on submission.)

Reasons that conditions be imposed on the exemption or that the exemption be granted for a lesser period than requested.

Principal's name	Jude Fountain	WILSTON STATE SCHOOL
Address of school	PO BOX 6	
Telephone number	Fax number	GRANGE QLD 4051 Ph: (07) 3552 8444 Fax: (07) 3552 8400

Please tick whichever is appropriate:

- ☐ I **grant an exemption** for this student.
- ☐ I **do not grant an exemption** for this student.
- ☐ I **grant the exemption with the following conditions:**
 -
 -
- ☐ I **grant the exemption with the following changes to what has been requested:**
 -
 -
- ☐ I **recommend an exemption** for this student.
- ☐ I **do not recommend an exemption** for this student.
- ☐ I **recommend the exemption with the following conditions:**
 -
 -
- ☐ I **recommend the exemption with the following changes to what has been requested:**
 -
 -

Principal _____

Date _____

For exemptions of more than one school year, applicant should forward this form by post or fax to:

Regional Director of the relevant Department of Education, Training and Employment region.
In the case of any exemption, the forms can also be provided to the Director-General for a decision.



Application for exemption *(Please type or print clearly)*

Part C – To be completed by decision-maker

Application for {Child/young person's name} exemption from

- ☐ Compulsory schooling
- ☐ Compulsory participation

Attachment/s or documentary evidence used to determine the decision (please list):

•

Reasons for decision:

•

Granted as requested

☐

I grant the exemption for this student as requested.

○ From _____ to _____

Exemption not granted

☐

I do not grant the requested exemption for this student.

Granted with conditions

☐

I grant the exemption for this student with the following conditions:

○ From _____ to _____
○

Granted with changed conditions

☐

I grant the exemption for this student but for a lesser period than what has been requested:

○ From _____ to _____
○
○

My decision, material considered, findings of fact and reasons for my decision are set out in my decision notice.

Signed _____

[Insert name and position of decision-maker]

Date: ____/____/____



Queensland Government